

REQUEST FOR PROPOSAL

SOLID WASTE COLLECTION AND RECYCLING SERVICES

April 8, 2026

**BY ORDER OF:
KIMBERLY JONES
SUPERVISOR**

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SECTION A: General Information

Maine Township's boundaries contain portions of Des Plaines, Glenview, Morton Grove, Niles, Park Ridge and Rosemont. The Township also contains unincorporated portions in Des Plaines, Glenview and Niles. Housing in the unincorporated area consists primarily of single-family buildings, townhomes/row houses, condominiums and apartment buildings.

An Ordinance was adopted on September 28, 2004 by the Maine Township Supervisor and Board of Trustees determining that an Exclusive Solid Waste and Recycling Franchise for single -family and multi-family buildings (defined as townhomes/row houses of eight (8) units or less) in the unincorporated area of Maine Township would be in the best interest of both the Township and its residents. Condominiums and apartment buildings are not included in the aforesaid Ordinance nor are these buildings included in this RFP.

SECTION B: SERVICE SPECIFICATIONS

The selected Hauler, under all collection alternatives, shall collect solid waste, recyclables and landscape waste curbside at least once per week from all single-family households. Collection of solid waste, recyclables and landscape waste from townhomes/row houses shall be at least once per week either curbside where such units are suited for curbside collection or in other areas where feasible, such as an alley.

Term: The Township is requesting proposals for a term of 4 years, 5 years and 7 years to determine the term length that is in the best interest of both the Township and its residents.

The contract will commence on October 1, 2026 and terminate respectively on September 30, 2030 (4 year selection) September 30, 2031 (5 year selection) or September 30, ~~Am~~ 2033 (7 year selection).

1.0 Single-Family Solid Waste Collection and Disposal with Cart: The selected Hauler shall collect solid waste from single-family households once a week and shall be responsible for purchasing, delivering and maintaining the carts over the term of the contract. The Township is also requesting the price with a senior discount.

2.0 Multi-Family Solid Waste Collection and Disposal with Cart: The selected Hauler shall collect solid waste from multi-family households (defined as townhomes/row houses with eight (8) units or less) once a week and shall be responsible for purchasing, delivering and maintaining the carts over the term of the contract. The Township is also requesting the price with a senior discount.

3.0 Recycling Services: The selected Hauler shall collect at the curb once a week and process recyclable materials set out by the residents. The Township is seeking proposals for the collection of recyclables with the Hauler being responsible for providing carts or collection bins. The Township is also requesting the price with a senior discount.

4.0 Landscape Waste Collection: The selected Hauler shall collect all landscape waste once a week. All landscape materials shall be placed in biodegradable paper yard waste bags not exceeding fifty (50) pounds in weight or in bundles securely tied not exceeding five feet in length, two feet in diameter and fifty (50) pounds in weight. Each yard waste bag and bundle shall have one sticker affixed. Stickers will be provided to the Township by the selected Hauler and will be available for purchase from the Township only. Landscape waste shall be collected during the period from April 1st through December 15th.

5.0 White Goods Collection: The selected Hauler shall collect White Goods as defined in Section 22.28 of the Illinois Environmental Protection Act on the same day as solid waste is collected from the resident and the Hauler shall propose the price thereof.

6.0 Bulk Items Collection: The selected Hauler shall collect one household/bulk item per week free of charge from the resident and the Hauler shall propose the price thereof.

7.0 Educational Component: The selected Hauler shall offer educational hours for community/events on recycling and sustainability awareness.

8.0 Contingencies for Termination: The contract shall include a clause allowing the Township to terminate the Agreement prior to its expiration.

9.0 Billing Information: The selected Hauler shall bill all residents directly for the services provided. The selected Hauler will also be solely responsible for collecting all fees billed directly to residents. The Township is requesting a rebate on a quarterly basis based on the previous quarter's collected revenue for curbside and dumpster refuse and recycling collection. This rebate is to be mailed directly to the Township.

SECTION C: Map of the Proposed Service Area (last page)

SECTION D: Submission Instructions

An intent to submit must be emailed to Administrator Victoria Rizzo at vrizzo@mainetown.com by May 15, 2026. All questions should be emailed to vrizzo@mainetown.com, and the questions and answers will be shared with those who have submitted their intent respond to the proposal.

Please provide a brief history of your company, including how long you have been in business, your insurance coverage and how many municipalities and/or government agencies you serve.

Proposals in a signed and sealed envelope must be submitted no later than 9:30 a.m. on May 15, 2026, addressed to:

Clerk Peter Gialamas
Town of Maine
1700 Ballard Rd.
Park Ridge, Illinois 60068

Proposals will be accepted in person at the Clerk's Office at the above address Monday through Friday between the hours of 9:00 a.m. and 5:00p.m.

SECTION E: EVALUATION CRITERIA

This RFP is an invitation to submit a proposal and does not commit the Township to choose any Respondent or enter a contract with any entity. Each Respondent is responsible for its own costs of responding, of the proposal review process, and of the contracting process.

The Township reserves the right to:

- refuse any proposal which does not substantially comply with the service requirements
- reject any proposal with or without cause and without explaining the rejection
- cancel the proposal process
- negotiate a Contract with any, all, or none of the Respondents

The Township reserves the right to meet with each Respondent, inspect Respondent's facilities and equipment, and observe Respondent's operations.

After the selection process has ended, all proposals and any supporting documentation and materials submitted will be public information and made available in accordance with the Illinois Freedom of Information Act. If a Respondent believes any document or material is exempt from disclosure under the Freedom of Information Act (5 ILCS 140/1, et seq.), it may inform the Township in writing of the exact document and/or material and the applicable exemption. The Township, however, retains sole discretion over any response for records it receives under the

Act.

In evaluating each proposal, in addition to the cost of services, the Township will examine each Respondent's:

1. Ability, capacity and skill to perform the Service;
2. Character, integrity, reputation, judgment, experience and efficiency; and
3. Financial resources and ability to provide the service.

The Township is looking for a provider who is well-equipped, competent, and experienced in the provision of like hauling services, with a good reputation in the surrounding area, and whose proposal is most advantageous to Township residents. Although price is a factor in evaluating the proposal, the contract will not necessarily go to the lowest proposal.

The selected Hauler shall warrant and guarantee that their proposed pricing is firm and that there will be no escalation of cost or price at the time of contract.

SECTION E: Maine Twp. RFP for Solid Waste Collection & Recycling Services Proposal Form

Please specify the percentage of the quarterly rebate:
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Four (4) Year Option

		YEAR 1	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 2	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 3	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month

2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 4	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item

Five (5) Year Option

		YEAR 1	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item

6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 2	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 3	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 4	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month

4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 5	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item

Seven (7) Year Option

		YEAR 1	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 2	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month

2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 3	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 4	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 5	

1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 6	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item
		YEAR 7	
1.0	Single-Family Solid Waste Collection & Disposal w/ cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
2.0	Multi-Family Solid Waste Collection & Disposal w/cart	\$	Household/month
	Price with Senior Discount	\$	Household/month
3.0	Recycling Service (Carts or Collection Bins)	\$	Household/month
	Price with Senior Discount	\$	Household/month
4.0	Landscape Waste Collection (Price of sticker per bag or bundle)	\$	
5.0	White Goods Collection	\$	Per Item
6.0	Bulk Items Collection (first item free)	\$	Per item

SECTION F: SAMPLE CONTRACT

The selected Hauler shall enter into a contract with the Township as provided in the Sample Contract attached hereto. Respondents shall submit any proposed modifications to the Sample Contract at the time the Respondent submits its proposal to the Township. Failure to submit proposed modifications to the Sample Contract at the time the proposal is submitted shall be deemed acceptance by the Respondent of the Sample Contract's terms and conditions.